

WEBSITE NOTIFICATION FOR ADMISSIONS AT

NAVY CHILDREN SCHOOL PORBANDAR FOR ACADEMIC YEAR 2024-25

Admission procedure for Little Angels, Kindergarten and Std I - IX for Category I students will commence from 05 Mar 2024 (Tuesday) for Academic Year 2024-25.

1. Procedure for Admission

- (a) Open URL www.ncspcampuscare.in in google. Campuscare login page will be displayed. (Please allow popups in browser)
- (b) On topmost right "Online Registration" will be displayed. Click on the link.
- (c) Guidelines for admission will be displayed. Read all the instructions carefully. Download 'Form 2A' from top right corner of the page. The same has to be countersigned by Head of the department of the applicant. (Applicable for service personnel only) At bottom put a '✓' mark in check box near 'I Agree' and click on Proceed button.
- (d) Fill the basic information carefully. Incomplete registration form will automatically be rejected.
- (e) Click on 'Submit' button at bottom of the page. An auto generated 'Acknowledgement Receipt' with a Reference Number, Username & Password will be generated and will be forwarded as SMS or as an email in registered Email id.
- (f) An online payment of Rs. 200/- is to be paid. (Non-refundable) towards admission form fee charges.
- (g) The username and password are to be kept handy for checking online admission status.
- (h) Take a printout of the Admission form, Acknowledgement receipt and Form 2A and submit at Admin Office of Navy Children School Porbandar.

2. Eligibility Criteria

| Ser | Class | Age in years (as on 31 Mar 2024) | Remarks | |
|-----|------------------|--|--|---|
| (a) | Little Angels | 03 | As per NEP implementation | It is mandatory to produce the original birth certificate at the time of submission of admission form. |
| (b) | LKG | 04 | | |
| (c) | UKG | 04/05 | Admission will be given to students who are of the age 04 and 05 years for UKG and Std I respectively. | |
| (d) | Std I | 05/06 | (provided the child has completed previous class) However, at the time of admission, an undertaking by the parent will be obtained. | |

3. Following documents are required to be attached along with admission form

(a) For LA Fresh admission documents: -

| | |
|--------------------------|---|
| <input type="checkbox"/> | Original Birth Certificate (Will be returned after verification). |
| <input type="checkbox"/> | Attested copy of Birth Certificate. |
| <input type="checkbox"/> | To Whom so ever it may concern. (Applicable for service personnel only) (for address proof – Permanent and Present address). |
| <input type="checkbox"/> | Photographs (Passport size – 07 and Stamp size – 05). |
| <input type="checkbox"/> | Medical fitness certificate from Registered Medical Practitioner (Not applicable for students who are coming from other NCS). |
| <input type="checkbox"/> | Registration fees of ₹ 200/-. |
| <input type="checkbox"/> | Admission form countersigned by the Head of the Department in case of service personnel. (in online 2A form) |
| <input type="checkbox"/> | Copy of Student's Aadhar card. |
| <input type="checkbox"/> | Cancelled cheque with name of account holder |
| <input type="checkbox"/> | Undertaking (Applicable for NEP age relaxation cases) |

(b) For LKG to Std – IX with TC admission documents: -

| | |
|--------------------------|---|
| <input type="checkbox"/> | Original Birth Certificate (Will be returned after verification). |
| <input type="checkbox"/> | Attested copy of Birth Certificate. |
| <input type="checkbox"/> | Transfer Certificate from previous school. |
| <input type="checkbox"/> | Report Card of previous class. |
| <input type="checkbox"/> | To Whom so ever it may concern. (Applicable for service personnel only) (for address proof – Permanent and Present address). |
| <input type="checkbox"/> | Photographs (Passport size – 07 and Stamp size – 05). |
| <input type="checkbox"/> | Medical fitness certificate from Registered Medical Practitioner (Not applicable for students who are coming from other NCS). |
| <input type="checkbox"/> | Registration fees of ₹ 200/-. |
| <input type="checkbox"/> | Admission form countersigned by the Head of the Department in case of service personnel. (in online 2A form) |
| <input type="checkbox"/> | Copy of Student's Aadhar card. |
| <input type="checkbox"/> | Cancelled cheque with name of account holder |
| <input type="checkbox"/> | Undertaking (Applicable for NEP age relaxation cases) |

(c) Admission Programme

| Category (Priority for Admission) | Date of Registration of Application Form from | Date of Submission of Application Forms | Remarks |
|---|--|--|--|
| I (Children of serving Naval Personnel) | 05 Mar 2024 Onwards | 11 Mar 2024 Onwards | Provisional admission will be given first. On completion of verification of documents and fee payment, confirmed admission will be given. |
| II (Children of serving Army/ IAF/ personnel on deputation to Navy, serving Indian Coast Guard (ICG) personnel and NCS Staff) | 12 Mar 2024 Onwards | 16 Mar 2024 Onwards | |
| III (Children of retired Naval Personnel) | | | |
| IV (Children of serving and retired Army, IAF and retired ICG personnel) | 18 Mar 2024 Onwards | 21 Mar 2024 Onwards | |
| V (Children of Defence Civilian Personnel) | | | |
| VI (Others) | 22 Mar 2024 Onwards | 26 Mar 2024 Onwards | |

Note: Admission for categories other than category – I (Children of serving Naval Personnel) will open subject to availability of vacancy.